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Constitution Of The Republican Party of Sheboygan County

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Article I – Name

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The name of this unincorporated organization shall be “The Republican Party of Sheboygan County” (RPSC).

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Article II – Purpose

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This voluntary organization exists to unify under one central organization the activities of the RPSC, to advance fundamental Republican principles and policies, to cooperate and assist in all county, state and national elections, and to preserve for all people our Republican form of government, as created under the Constitutions of the United States and the State of Wisconsin.

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Article III – Powers

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The RPSC shall have all powers under law to manage, control and supervise its affairs, property, and funds to meet its purposes.

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Article IV – Membership

Membership in this organization shall be open to any Sheboygan County resident of voting age who believes in the objectives, purposes, and principles of the RPSC as expressed in this Constitution. The membership year shall commence on January 1st and end on December 31st. Members in good standing shall be those who pay annual dues prior to a caucus. New members will be able to vote by paying annual dues ten (10) days in advance of a caucus.

Article V – Executive Committee

Section 1. The RPSC shall be governed by an Executive Committee consisting of:

- a. Nine voting members
 - i. Four officers
 - ii. Five committee chairs
- b. Nonvoting members
 - i. RPSC members elected to the State Assembly and State Senate
 - ii. RPSC members elected to or appointed to Congressional District or State of Wisconsin offices

Section 2. A vacancy of any Executive Committee member shall be filled by appointment of the Chair with the approval of the Executive Committee for the unexpired portion of the term.



Constitution Of The Republican Party of Sheboygan County

- 47 **Section 3.** Executive Committee members shall be elected to two (2) year terms
48 commencing at the conclusion of the caucus and can be nominated for
49 consecutive terms.
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- 51 **Section 4.** Any member may resign at any time by giving written notice to the Executive
52 Committee, Chair, or Secretary. The resignation shall take effect immediately
53 unless otherwise specified.
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- 55 **Section 5.** A quorum of the Executive Committee shall consist of a simple majority. A
56 majority of such quorum may vote on any issues. Voting by proxy is prohibited.
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- 58 **Section 6.** Monthly Executive Committee meetings shall be held. The Secretary will issue
59 written notice with agenda to all RPSC members at least five (5) days in
60 advance.
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- 62 **Section 7.** Executive Committee meetings may be held electronically with the following
63 requirements:
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- 65 a. All Executive Committee members shall have access to the specified
66 electronic media
 - 67 b. A quorum for the meeting shall be established by roll call
 - 68 c. All motions shall be voted on by roll call
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- 70 **Section 8.** Election of Executive Committee members will be held in the odd-year caucus.
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- 72 a. At the December Executive Committee meeting prior to the caucus, the
73 Chair shall poll the Executive Committee members as to their intent to run
74 for consecutive office.
 - 75 b. Chair shall notify all RPSC members of the Executive Committee positions,
76 descriptions, and current members' intentions to run again 30 days in
77 advance of the caucus.
 - 78 c. Nonincumbent applicants shall submit their letter of interest and
79 qualifications for a specific position to the Chair five (5) days in advance of
80 the January Executive Committee meeting.
 - 81 d. The Chair will share the applicant information with Executive Committee
82 members to confirm all applicants.
 - 83 e. The Secretary will distribute the list of applicants per position to all RPSC
84 members by 10 days prior to the caucus.
 - 85 f. Any RPSC member may be nominated from the floor and supported at the
86 caucus.
 - 87 g. At the caucus the nominees will be presented and given an opportunity to
88 address attendees with their interest in and qualifications for the position
89 and to field questions.
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Article VI – Officers

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- 93 **Section 1.** The officers of the RPSC shall consist of a Chair, a Vice-Chair, a Secretary, and
94 a Treasurer. The officers shall be elected at the annual caucus in the odd year.
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Constitution Of The Republican Party of Sheboygan County

- 96 **Section 2.** The principal duties of the officers are as follows:
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98 a. The **Chair** shall preside at all meetings or caucuses of the RPSC and of the
99 Executive Committee, supervise the work of the organization, and perform
100 additional duties as prescribed by the Executive Committee.
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102 b. The **Vice-Chair**, in the absence of the Chair, shall perform the duties of the
103 Chair and additional duties as prescribed by the Executive Committee.
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105 c. The **Secretary** shall keep and read minutes of all meetings and caucuses
106 and shall be the custodian of all records of the RPSC and additional duties
107 as prescribed by the Executive Committee.
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109 d. The **Treasurer** shall keep an account of all monies received and disbursed,
110 report as required by the Chair, and execute additional duties as prescribed
111 by the Executive Committee. The Treasurer shall file all reports required by
112 law and verify credentials for RPSC caucuses.
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Article VII – Committees

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116 **Section 1.** The chairs of the following committees shall be elected by RPSC members at the
117 odd-year caucus.
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119 a. Campaign Committee
120 b. Finance Committee
121 c. Membership Committee
122 d. Electronic Communications Committee
123 e. Events Committee
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125 **Section 2.** Special committees may be established for limited durations by the RPSC Chair
126 with the approval of the Executive Committee.
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Article VIII – Caucuses

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130 **Section 1.** An annual caucus shall be held prior to April 1st to conduct business and elect
131 delegates and alternates to the District Caucus and State Convention. In each
132 odd year the caucus will also include the election of Executive Committee
133 members.
134
135 **Section 2.** Caucuses may be called by the Chair, two (2) Executive Committee members, or
136 twenty-five (25) RPSC members. The Secretary will issue written notice with
137 date, time, location, and agenda to all RPSC members at least five (5) days in
138 advance.
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140 **Section 3.** A quorum of the caucus is defined as ten (10) percent of the RPSC members. A
141 simple majority will determine any issue.
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143 **Section 4.** Voting by proxy is prohibited.
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Constitution Of The Republican Party of Sheboygan County

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Article IX – Bylaws

Bylaws may be adopted in compliance with Article X of this Constitution.

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Article X – Amendments

Amendments to the Constitution shall take effect upon approval of a two-thirds ($\frac{2}{3}$) majority at a caucus. The amended constitution shall be submitted for review to the Republican Party of Wisconsin (RPW).

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Article XI – Interpretation

The RPSC Executive Committee shall convene and address any conflict or ambiguity within the Constitution and Bylaws. The RPSC constitution shall prevail.

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Article XII – Parliamentary Authority

The most recent edition of “Robert’s Rules of Order, Newly Revised” shall govern the deliberation of the RPSC, except where inconsistent with this Constitution or any bylaws adopted in accordance therewith.

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Revisions to Constitution

168 **November 28, 2022**, Amended at caucus: Article V - Executive Committee, Section 1a, and
169 Article VII Committees, Sections 1d and 1e

170 Edited April 28, 2023 changing Board to Executive Committee

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Bylaws of The Republican Party of Sheboygan County

Article I – Membership Provisions

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The Executive Committee shall have the discretion to waive annual dues for specific people who are deemed to be deserving.

Article II – Committees

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Section 1. The following shall be the **committees** of the RPSC:

- a. Campaign Committee
- b. Finance Committee
- c. Membership Committee
- d. Electronic Communications Committee
- e. Events Committee

Section 2. Each committee Chair appoints members for a **term** not to exceed that of the committee Chair.

Section 3. The **Campaign Committee** shall develop and implement a campaign and budget for each spring election involving candidates or referenda as authorized by the Executive Committee.

Section 4. The **Finance Committee** shall prepare an annual budget incorporating the needs of the committees for approval by the Executive Committee. It shall also raise funds to meet the budget and any unanticipated costs approved by the Executive Committee.

Section 5. The **Membership Committee** shall be responsible for soliciting memberships and keeping membership records and mailing lists for notification purposes. The Committee shall notify RPSC members of all caucuses and determine voting eligibility for district caucuses and State GOP conventions.

Section 6. The **Electronic Communications Committee** shall be responsible for website and social media development, technical setup, maintenance, and dissemination of messages.

Section 7. The **Events Committee** shall be responsible for the planning and execution of all RPSC events and submitting an annual budget. The Committee shall submit event notices to the RPSC Chair for membership distribution.

Section 8. Each committee may adopt **rules** consistent with the RPSC Constitution and bylaws.

Revisions to Bylaws:

November 28, 2022 Amended at caucus: Article II, Section 1d & 1e and Sections 6 & 7